

STUDENT REGISTRATION FORM

2016

[PLEASE COMPLETE THE FORM IN CAPITAL LETTERS]



Title:	Surname:	First name(s):	
Address:		Postal code:	
Profession:		Company name:	
Date of Birth (dd/mm/yyyy):		Nationality:	
RSA ID/Passport number:		Home/work Tel. no.:	
Cell:	E-mail:		
If you are a new student, how did you hear about the Dante Alighieri?	<input type="checkbox"/> A teacher	<input type="checkbox"/> A friend	<input type="checkbox"/> Add in Local newspapers
	<input type="checkbox"/> Internet	<input type="checkbox"/> Former student	<input type="checkbox"/> It. Consulate
	<input type="checkbox"/> Capago	<input type="checkbox"/> My employer	<input type="checkbox"/> School/Univ.
	<input type="checkbox"/> Other:		
Banking Details	Name: Società Dante Alighieri Bank: ABSA Bank, Eastgate Branch Code: 632005 00 Account No.: 712 945 842 Our ref.: Your Name&Surname		
Course fees for 30-hrs course over 10 weeks - R2400 for 12-hrs course over 6 weeks - R1200		Private lessons: R300 per hr @Dante; R450 pr hr @student's house Corporate lessons: R350 pr hr @ Dante; R450 pr hr @office	
Would you like to receive info about events organised by the Dante Alighieri Society? Which type of events would most interest you?		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Already do	

PLEASE COMPLETE

New Student:	<input type="checkbox"/> Yes <input type="checkbox"/> No		<i>A 'new student' is a first time learner at the Dante Alighieri</i>						
Place:	<input type="checkbox"/> Houghton <input type="checkbox"/> Private Lessons <input type="checkbox"/> Place of work								
Course: (30hrs each) Circle only one of 18 levels	A1.1	A2.1	B1.1	B2.1	C1.1	C2.1	Conversation Basic /Intermediate Times by	Conversation Advanced arrangements	Survival Italian crash course for Tourists (12hrs)
	A1.2	A2.2	B1.2	B2.2	C1.2	C2.2			
	A1.3	A2.3	B1.3	B2.3	C1.3	C2.3			
	A1.4	A2.4	B1.4	B2.4	C1.4	C2.4			
Preferred Day & Time	Monday 9.00 – 12.00 <input type="checkbox"/> 17.30 – 20.30 <input type="checkbox"/>		Tuesday 9.00 – 12.00 <input type="checkbox"/> 17.30 – 20.30 <input type="checkbox"/>		Thursday 9.00 – 12.00 <input type="checkbox"/> 17.30 – 20.30 <input type="checkbox"/>		Saturday A1 only 9.00 – 12.00 <input type="checkbox"/>		Wed. /Thurs. 18.00 – 20:00 <input type="checkbox"/>

FOR OFFICE USE ONLY

Tariff details	Tuition	
	Membership	
	Books	
	TOTAL	
Date and Receipt Number		
Type of payment	<input type="checkbox"/> EFT <input type="checkbox"/> Cheque <input type="checkbox"/> Cash	
Received by:		

TERMS AND CONDITIONS

1. Fees are payable in advance at the time of registration.
2. Payment can be made by bank transfer, (proof of payment must be brought to our reception), cheque or cash on day of first lesson.
3. Once payment has been made, no refund will be granted for discontinued or non-attendance of all classes.
4. Students who have failed to attend the designated class may apply to join the next session by sending their written request to the Committee of the Dante Alighieri Society. In exceptional cases (death, extreme illnesses, moving of towns, etc.) our committee may grant a refund after sufficient proof has been submitted. Should a refund be authorised, 20% will be retained as administration fees.
5. Students who have started classes but cannot continue may apply in writing to join the next session by sending their written request to the Committee of the Dante Alighieri Society. Should permission be granted, they will be required to pay for all the classes already attended. For the next session, they will be required to settle the difference.
6. The Dante Alighieri reserves the right to cancel certain courses if there are not enough registrations. In such a case, the students will be transferred to another class or they will be refunded in full, should payment have been made in advance.

I have read the terms and conditions governing enrolment for courses at the Dante Alighieri and hereby accept the conditions as set out above.

Signature: _____ Date and place _____